

# The Gaudete Centre



# The Mercy Building



**An event to  
remember.  
A space you  
won't forget.**



# Venue information

## The Gaudete Centre Level 3 Mercy Building 1100 Nudgee Road Banyo

The Gaudete Centre is located on the top floor of the Mercy Building. One of The Gaudete Centre's most impressive features is a balcony that provides a breakout space for guests to enjoy the 270-degree views of Moreton Island and the bay, the airport, the Port of Brisbane, the city skyline, Mt Coot-tha and the D'aguilar Range. It was modelled somewhat as an 'Oculus', being an outward-looking 'eye' across the region.

Our state-of-the-art function centre can be configured in multiple formats to accommodate formal meetings and external events such as conferences, award ceremonies, lectures, formal sit-down lunches/dinners and cocktail functions.

The term 'gaudete' comes from the Latin verb *gaudere*, meaning 'you all rejoice'.

The Gaudete Centre is managed by The Office of the Vice-Chancellor and President and is available for internal and external bookings.

The Gaudete Centre is equipped with the following facilities:

- 270-degree expansive views and plenty of natural light
- flexible meeting configurations
- a boardroom
- lobby for registration table
- videoconference facilities
- teleconference facilities
- a large bar and fully equipped kitchen
- tea and coffee facilities with a Nespresso machine
- a dedicated functions coordinator.

### CONTACT DETAILS

For bookings, tours and enquiries, please contact our Functions Coordinator, Renee Hutchinson on (07) 3861 6320 or email [GaudeteCentre@acu.edu.au](mailto:GaudeteCentre@acu.edu.au)



To find out more

Email:  
[GaudeteCentre@acu.edu.au](mailto:GaudeteCentre@acu.edu.au)

Phone:  
(07) 3861 6320



# Getting here by public transport

## TRAIN

From the city, take a Shorncliffe Train to Banyo Station. Walk down Tufnell Road, turn left in to Earnshaw Road and then right on to Approach Road.

## BUS

The Campus is serviced by Brisbane City Council buses.

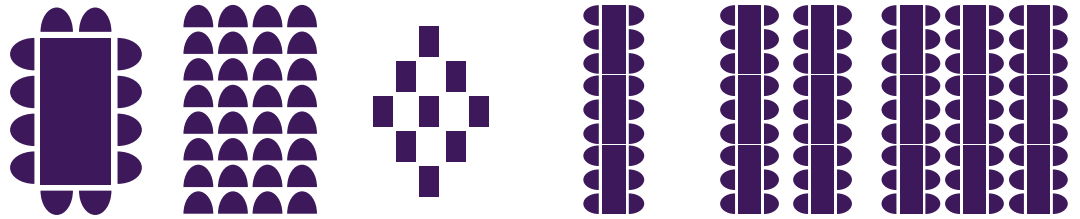
From the city, take the 306 bus from Adelaide Street, Stop 23 Near David Jones to Approach Road Banyo, Stop 29.

City Council buses connect the campus with local train stations and local suburbs including Toombul Shopping Centre, Northgate, Banyo, Brisbane City and Fortitude Valley.

[jp.translink.com.au/plan-your-journey/journey-planner](http://jp.translink.com.au/plan-your-journey/journey-planner)



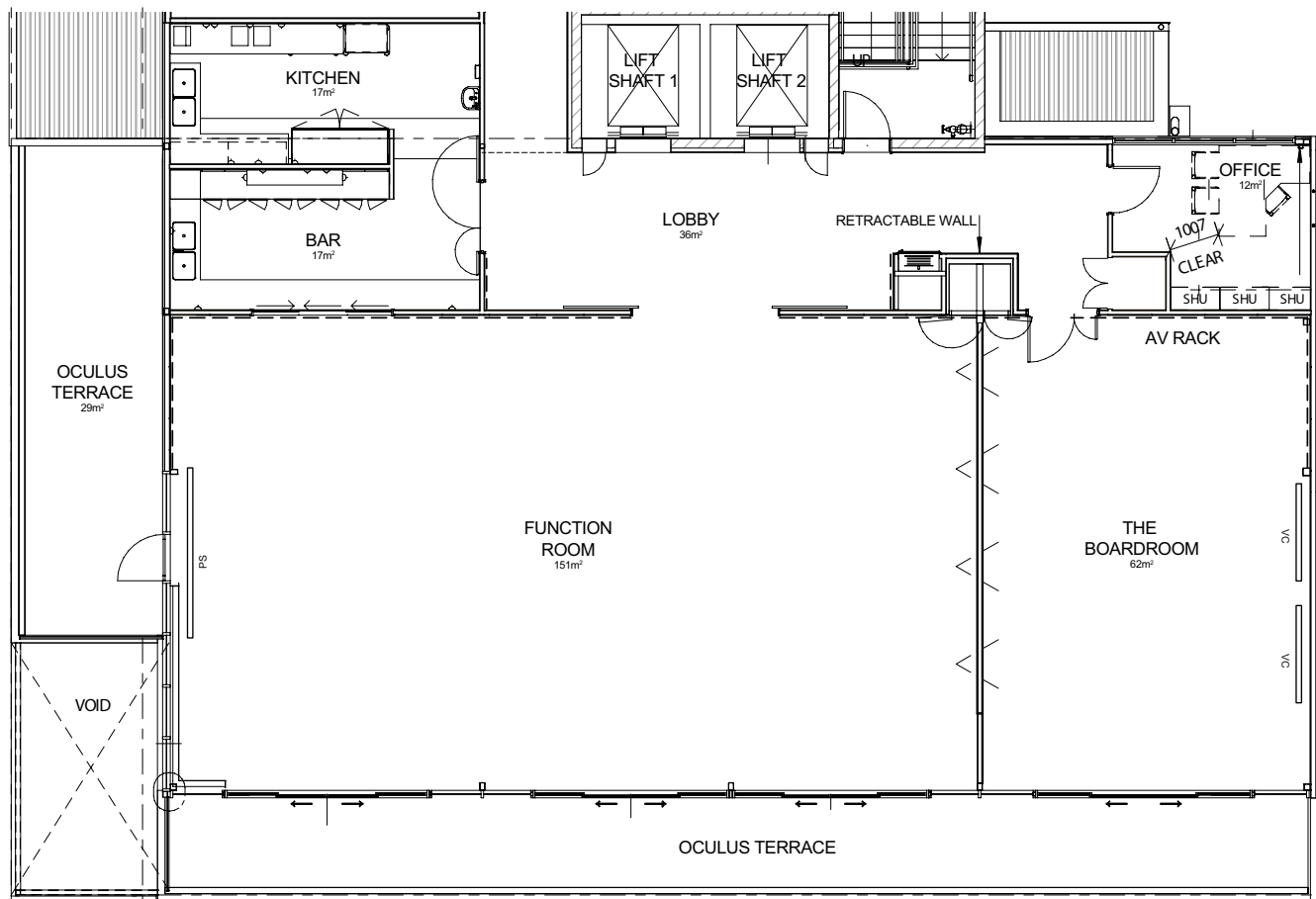
# Your event. Your way.




|   | Boardroom | Theatre    | Cabaret rectangles | One long banquet | Two parallel banquets | Three parallel banquets |
|---|-----------|------------|--------------------|------------------|-----------------------|-------------------------|
| <b>The Gaudete Centre Complete</b><br>216.RF.02 + 216.RF.03 | <b>36</b> | <b>150</b> | <b>60</b>          | <b>40</b>        | <b>80</b>             | <b>120</b>              |
| <b>Boardroom</b><br>216.RF.02                               | <b>16</b> | <b>50</b>  | <b>20</b>          | <b>16</b>        | <b>32</b>             |                         |
| <b>Gaudete Centre – no Boardroom</b><br>216.RF.03           | <b>24</b> | <b>100</b> | <b>48</b>          | <b>28</b>        | <b>56</b>             | <b>84</b>               |



# Venue floor plan



## Legend

-  170inch projector screen
-  Video conference or display

# Our fees

| ROOM               | FEE        |
|--------------------|------------|
| The Gaudete Centre | \$800 +GST |
| The boardroom only | \$400 +GST |

**Please note fees are based on a per day rate for normal business hours, 9am to 5pm. Additional costs may apply for bookings outside of business hours.**

Please note fees include tea and coffee making facilities, lecterns and microphones.

Payment Details: A non-refundable deposit of 50 per cent is required at the time of booking. The balance of payment is due 48 hours prior to your booking. No refund applies once final payment is made. Payment can be made via direct deposit and credit card.

Please note that the customer is responsible for the venue. All breakages will be charged. Please note a bond may also apply.



# Preferred suppliers

The Gaudete Centre has a preferred list of suppliers for catering and event needs. We request customers to select suppliers from the following list only. These suppliers are familiar with the venue, its capabilities and equipment. Please note all supplier arrangements are at the responsibility of customers. The Gaudete Centre does not take responsibility for any supplier arrangements.

## CATERING

**Australian Catering Services**  
(07) 3857 6631  
events@austcatering.com.au  
www.australiancatering.com.au

**Kathy Heath Events**  
0412 537 715  
events@ihug.com.au

**Ecco Brisbane**  
eccobanyo@outlook.com  
www.eccohospitality.foodstorm.com

**Flatcap Espresso**  
(07) 3267 0672  
flatcapespresso@gmail.com  
www.flatcapespresso.com.au

## FLORISTS

**Romantica Floral Design  
(Anna Boersma)**  
0402 662 926  
anna@romantica.net.au  
www.romantica.net.au

**Northside Flower Market**  
(07) 3856 4711  
flowers@flowermarket.com.au  
www.flowermarket.com.au

**Pearsons Florist North Sydney**  
(02) 9188 7425  
northsydney@pearsonsflorist.com.au  
www.pearsonsflorist.com.au

## DÉCOR, LIGHTING, THEMING, STYLING, SET UP

**Valiant Events (Georgia Butler)**  
(07) 3859 8500 / 0401 284 215  
help@valiant.com.au  
www.valiant.com.au

**Staging Dimensions**  
(07) 3350 1144  
info@stagingdimensions.com.au  
www.stagingdimensions.com.au

## AV EQUIPMENT

**Microhire (Peter Werner)**  
(07) 3736 1233  
peter.werner@microhire.com.au  
www.microhire.com.au

**Select Audio Visual Hire**  
(07) 3177 2585  
info@selectaudiovisual.com.au  
www.selectaudiovisual.com.au

## PHOTOGRAPHER

**Parsley Creative**  
nicola@parsleycreative.com.au  
www.parsleycreative.com.au





# Conditions of use

All clients must disclose in full the intended use of the venue.

The University reserves the right to decline or cancel any booking request at any time if there is reasonable cause to believe the use of the venue may:

- compromise the safety or well-being of staff, students, facilities or cultural and community assets
- incite violence or discrimination in any form
- damage the University's property or reputation
- breach any laws
- interrupt the core activities of the University or otherwise create unwarranted disturbance to the amenity of the campus.

The University will not hire venues to external clients for any of the following types of events:

- events that promote the use of alcohol or tobacco
- events that promote the armaments or sex industries
- events in which a person involved as a presenter, attendee or organiser is likely to cause a risk to the safety of speakers, visitors or the University community
- events likely to interrupt the core activities of the University or otherwise create unwarranted disturbance to the amenity of the campus.
- events held by organisations which falsely misrepresent their purpose or services
- events that conflict with the University's mission and values.

The University reserves the right not to provide a reason for cancellations, rejections or changes to a booking request for an external client.

The University reserves the right to monitor events at any time, whether for external clients or otherwise.

External clients who hire a University venue are responsible for the cost of any damage to the venue or to any University property within the venue that occurs during the hire period.

As a condition of hire, external clients are required to hold their own public liability insurance policy to a (minimum) limit of liability of \$10,000,000, as they are not covered by the University's insurance. The University may ask for a copy of the certificate of currency at any time.

## **CANCELLATIONS**

Cancellations are required at least five business days prior to the event date.



# Booking form

## YOUR DETAILS

Name of organisation \_\_\_\_\_

Department name \_\_\_\_\_

### Contact details

Full name \_\_\_\_\_

Office phone \_\_\_\_\_ Mobile phone \_\_\_\_\_

Email address \_\_\_\_\_

Postal address \_\_\_\_\_

### Alternative contact details

Full name \_\_\_\_\_

Office phone \_\_\_\_\_ Mobile phone \_\_\_\_\_

Email address \_\_\_\_\_

## EVENT DETAILS

Event name and purpose \_\_\_\_\_

Type of event (for example: meeting, seminar, conference, workshop) \_\_\_\_\_

Start date of event \_\_\_\_\_ End date of event \_\_\_\_\_

Start time \_\_\_\_\_ Finish time \_\_\_\_\_

Number of anticipated participants \_\_\_\_\_

### Room required

The Gaudete Centre

The Gaudete Centre minus the boardroom (operable wall in place)

The boardroom only

**Room set-up requirements** (for example: boardroom, theatre style, cabaret style)

### Equipment (Please indicate your equipment requirements)

HDMI for laptop

Teleconference phone

Videoconferencing

Large projector screen/dual smaller display screens

Lectern

**Catering** (Please indicate if the event requires catering and what arrangements you have made with our preferred suppliers including clean up)

## CONTACT DETAILS

For bookings and enquiries,  
please contact our Functions Coordinator

**Renee Hutchinson**

T (07) 3861 6320

E gaudetecentre@acu.edu.au

## SIGNATURE

I agree to the hire conditions and guarantee of payment.

Name \_\_\_\_\_

Organisation/position \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

*We will endeavour to respond to your booking within 24 - 48 hours of your enquiry. Please note your booking is not confirmed until you receive an email confirmation indicating that your booking has been accepted. Unfortunately, bookings cannot be made unless a booking form has been completed.*

OFFICE OF THE VICE-CHANCELLOR  
AND PRESIDENT

**Renee Hutchinson, Functions Coordinator**

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The Gaudete Centre, Level 3 Mercy Building,  
1100 Nudgee Road Banyo 4014  
Postal Address: PO Box 456, Virginia,  
QLD 4014

T: (07) 3861 6320

M: 0448 269 059

E: [gaudetecentre@acu.edu.au](mailto:gaudetecentre@acu.edu.au)

W: [www.acu.edu.au](http://www.acu.edu.au)